

Admission Policy of Gaelscoil Thomáis Dáibhís

School Address: Cnoc an tSamhraidh, MaghEalla, Co. Chorcaí

Roll Number: 19886D

School Patron: Easpag Cluain Uamha



1 Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was approved by the school patron on 14th September 2020. It is published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for Gaelscoil Thomáis Dáibhís admission process are set out in the school's annual admission notice which is published annually on the school's website at least one week before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published on the school's website and will be made available in hardcopy on request to any person who requests it.

2 Characteristic spirit and general objectives of the school.

Gaelscoil Thomáis Dáibhís was founded in 1985. It is a co-educational, Catholic Gaelscoil with a Catholic ethos under the patronage of the Bishop of the Diocese of Cloyne. 'Catholic Ethos' in the context of a Catholic primary school means the ethos and characteristic spirit of the Roman Catholic Church, which aims at promoting:

- (a) The full and harmonious development of all aspects of the person of the pupil, including the intellectual, physical, cultural, moral and spiritual aspects; and
- (b) A living relationship with God and with other people, and
- (c) A philosophy of life inspired by belief in God and in the life, death and resurrection of Jesus;

and

(d) The formation of the pupils in the Catholic faith

And which school provided religious education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church, and / or such ethos and / or characteristic spirit as may be determined or interpreted from time to time by the Irish Episcopal Conference.

In accordance with S. 15 (2) (b) of the Education Act, 1998 the Board of Management of Gaelscoil Thomáis Dáibhís shall uphold, and be accountable to the patron for so upholding, the characteristic spirit of the school as determined by the cultural, educational, moral, religious, social, linguistic and spiritual values and traditions which inform and are characteristic of the objectives and conduct of the school.

‘Mol an óige is tiocfaidh sí’

Is Gaelscoil Chaitliceach í seo, ina gcuirtear gaelscoilaíocht d’ard chaighdeán ar fáil dár bpáistí agus ina cothaítear meas agus tuiscint ar a chéile, ar ár ndifríochtaí agus ar ár gcosúlachtaí. Déantar é seo i dtimpeallacht Ghaelach a chuireann béim ar ár n-oidhreacht agus ár gcultúr.

As a Catholic Gaelscoil, our mission is to provide a high standard of education through the medium of Irish to all our children and to cultivate respect and understanding for each other, our differences and our similarities. We strive to achieve this in an environment that nurtures children’s love of our heritage and our culture.

General Objectives:

- To educate all the pupils of our school through the medium of Irish with an emphasis on a steadfast and wholesome work ethic. We aim to teach and promote impeccable social skills, a high standard of morality and a wide skill-set as regards practical academic work and pastimes.
- Each child is an individual and shall be judged on his / her qualities and strengths and we will provide for each child the specific and diverse opportunities which he / she needs so that the individual child will flourish and develop naturally at his /her own rate.
- Special needs pupils or academically challenged pupils will be loved, cherished and educated through the provision of strong and committed policies.
- All aspects of the spiritual life of each child will be developed in a full and harmonious way with due respect and concern for children of other religious faiths or those of no faith.
- A healthy understanding and attitude will be fostered in aspects pertaining to sexuality including relationships in the context of moral, spiritual and social values.
- Self-belief and self respect and health in both body and mind is stressed and fervently encouraged through use of various programmes such as Relationships and Sexuality Education, Health Education and Stay Safe Programme.
- The pupil will be encouraged to enjoy learning through Irish which will inculcate a love, joy and respect for language and culture.

- Each child will excel in Irish and English and will be bi-lingual, having acquired a fluency and aptitude of expression in both languages on completion of their Education in the school.
- Stimulus for learning a third language is generated.
- The various aspects of Irish culture will be brought to the fore while serving as engaged members of European Union.
- Interest in Irish song and music, dance, literature and history will be encouraged and fostered.
- The pupil will be equipped to acquire the maximum benefit from Second-Level – Education in order to ensure the creation and formation of a fulfilled and happy adult life in the midst of an enriched society.
- The pupils will receive an education in technology and computers and gain understanding and confidence in this area.
- Participation and a spirit of care and co-operation within the school will be nurtured so that traits such as self-respect, respect for others, punctuality, hygiene, friendship, truthfulness, trustworthiness and courtesy form an integral part of their lives.
- The school stands strongly against all types of racism and any form of religious, cultural, gender-based or disability-based discrimination.
- The Gaelscoil recognises that pupils have the right to an education in a setting where any form of stress or bullying are frowned on and not tolerated.

3 Admission

Subject to the provisions of the Education (Admission to Schools) Act 2018 Gaelscoil Thomáis Dáibhís will not discriminate in its admission of a student to the school on any of the following:

- (a) The gender ground of the student or the applicant in respect of the student concerned.
- (b) The civil status ground of the student or the applicant in respect of the student concerned.
- (c) The family status ground of the student or the applicant in respect of the student concerned.
- (d) The sexual orientation ground of the student or the applicant in respect of the student concerned.
- (e) The religion ground of the student or the applicant in respect of the student concerned.
- (f) The disability ground of the student or the applicant in respect of the student concerned.
- (g) The ground of race of the student or the applicant in respect of the student concerned
- (h) The Traveller community ground of the student or the applicant in respect of the student concerned.
- (i) The ground that the student or the applicant in respect of the student concerned has special educational needs.

As per section 61 (3) of the Education Act 1998, ‘civil status ground’, ‘disability ground’, ‘discriminate’, ‘family status ground’, ‘gender ground’, ‘ground of race’, ‘religion ground’, ‘sexual orientation ground’ and ‘Traveller community ground’ shall be construed in accordance with section 3 of the Equal Status Act 2000.

Gaelscoil Thomáis Dáibhís is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a

student a person who is not of Catholic belief and it is proved that the refusal is essential to maintain the ethos of the school.

Gaelscoil Thomáis Dáibhís will cooperate with the National Council for Special Education in the performance by the Council of its functions under the Education for Persons with Special Educational Needs Act 2004 relating to the provision of education to children with special educational needs, including in particular by the provision and operation of a special class or classes when requested to do so by the Council.

Gaelscoil Thomáis Dáibhís will comply with any direction served on the patron or the board, as the case may be, under section 37A and any direction served on the board under section 67(4B) of the Education Act.

4 Categories of Special Educational Needs catered for in the school / special class

Gaelscoil Thomáis Dáibhís does not operate a special class or special unit. Children with special educational needs are catered for in mainstream setting.

5 Admission of Students

This school shall admit each student seeking admission except where:

- (a) The school is oversubscribed (please see section 6 below for further details)
- (b) A parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student.
- (c) Gaelscoil Thomáis Dáibhís is a Catholic school and may refuse to admit as a student a person who is not of catholic belief where it is proved that the refusal is essential to maintain the ethos of the school.

6 Over subscription

In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:

- (a) Siblings of existing pupils or siblings of past pupils, and who have reached or will reach their fourth birthday before 1st June of the year they wish to be enrolled. Priority to eldest.
- (b) Children who have a level of fluency that one would expect of a child, who uses Irish as a means of communication in a non-educational setting taking into consideration any special needs of the child and their age and the expectation that the level of fluency would regress should the child not be afforded a place in an all-Irish educational setting and the child having reached their fourth birthday before 1st June of the year they wish to be enrolled. Priority to eldest. It is at the discretion of the parent / guardian to present evidence of fluency to the school principal with their application.
- (c) Applicants who have or will have reached their fourth birthday before 1st June of the year they wish to be enrolled. Priority to eldest.

- (d) Applicants who have or will have reached their fourth birthday after 31st May but before 1st September of the year they wish to be enrolled. Priority to eldest.

In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply;

- (1) By lottery. The Principal will conduct the lottery in the school in the presence of the Parents Association Chairperson.

What will not be considered or taken into account

In accordance with section 62(7) (e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school.

- (a) A student's prior attendance at a pre-school or pre-school service, including naíonraí
- (b) The payment of fees or contributions (howsoever described) to the school
- (c) A student's academic ability, skills or aptitude: (other than in relation to; admission to an Irish Language school, in accordance with the provisions of section 62 (9) of the act.
- (d) The occupation, financial status, academic ability, skills or aptitude of a student's parents;
- (e) A requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission;
- (f) A student's connection to the school by virtue of a member of his or her family attending or having previously attended the school; other than, in the case of the school wishing to include a selection criteria based on siblings of a student attending or having attended the school.
- (g) The date and time on which an application for admission was received by the school. This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned. This is also subject to the school making offers based on existing waiting list (up until 31st January 2025 only)

8 Decisions on applications

All decisions on applications for admission to Gaelscoil Thomáis Dáibhís will be based on the following:

- Our school's admission policy
- The school's annual admission notice (where applicable).
- The information provided by the applicant in the school's official application form received during the period specified in our annual admission notice for receiving applications.

(Please see section 14 below in relation to applications received outside of the admission period and section 15 below in relation to applications for places in years other than the intake group.)

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9 Notifying applicants of decisions

Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admission notice.

If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student's ranking against the selection criteria and details of the student's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review / right of appeal of the school's decision (see section 18 below for further details.)

10 Acceptance of an offer of a place by an applicant

In accepting an offer of admission from Gaelscoil Thomáis Dáibhís, you must indicate:

- (1) Whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and
- (2) Whether or not you have applied for and awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11 Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by Gaelscoil Thomáis Dáibhís where:

- (1) It is established that information contained in the application is false or misleading.
- (2) An applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
- (3) The parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or
- (4) An applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in section 1 above.

12 Sharing of Data with other schools

Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. Section 66(6) allows a school to provide a patron or another board of management with a list of the students in relation to whom:

- (1) An application for admission to the school has been received
- (2) An offer of admission to the school has been made, or
- (3) An offer of admission to the school has been accepted

The list may include any or all of the following:

The date on which an application for admission was received by the school,

- (1) The date on which an offer of admission was made by the school,
- (2) The date on which an offer of admission was accepted by an applicant.
- (3) A student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005)

13 Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to Gaelscoil Thomáis Dáibhís were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of Gaelscoil Thomáis Dáibhís is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Applicants whose applications are received after the closing date, outlined in the Annual Admission notice, will be placed at the end of the waiting list in order of the date of receipt of the application.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.

14 Late Applications

All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school's admission policy, the Education Admissions to School Act 2018 and any regulations made under that Act.

Late applicants will be notified of the decision in respect of their application no later than three weeks after the date on which the school received the application. Late applicants will be offered a place if there is a place available. In the event that there is no place available, the name of the applicants will be added to the waiting list as set out in Section 13.

15 Procedures for admission of students to other years and during the school year.

The procedures of the school in relation to the admission of students, who are not already admitted to the school, to classes or years other than the school's intake group are as follows:

Applications for classes other than infants

- (a) Newly registered children may be accepted in classes other than junior infants;
 - (1) If there is a space available in the class
- (b) Applications for places in classes other than Naíonáin Shóisireacha must be submitted in writing to the school. The decision to accept a child in any other class other than Junior Infants is made by the school Principal.
- (c) An applicant may provide whatever evidence they consider appropriate in relation to the student's fluency in Irish and may make the student available for interview or a meeting to demonstrate their level of fluency in Irish if they so wish.
- (d) Applications for September are dealt with during May of the year of commencement or as soon as possible thereafter.

The procedures of the school in relation to the admission of students who are not already admitted to the school, after the commencement of the school year in which admission is sought, are as follows;

- (a) Newly registered children may be accepted in classes other than junior infants.
 - (1) If there is space available in the class.
- (b) Applications for places in classes other than Naíonáin Shóisireacha must be submitted in writing to the school. The decision to accept a child in any other class other than Junior Infants is made by the Principal.
- (c) An applicant may provide whatever evidence they consider appropriate in relation to the student's fluency in Irish and may make the student available for interview or a meeting to demonstrate their level of fluency in Irish if they so wish.

16 Declaration in relation to the non-charging of fees

The Board of Gaelscoil Thomáis Dáibhís or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of:

- (a) An application for admission of a student to the school, or
- (b) The admission or continued enrolment of a student in the school

17 Arrangements regarding students not attending religious instruction.

The following are the school's arrangements for students, where the parent has requested that the student attend the school without attending religious instruction in the school. These arrangements will not result in a reduction in the school day of such students.

A written request should be made to the Principal of the school. A meeting will then be arranged with the parent(s) or the student, as the case may be, to discuss how the request may be accommodated by the school.

18 Reviews / appeals

Review of decisions by the Board of Management

The parent of the student may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The Board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant must request a review of that decision by the Board of Management prior to making an appeal under section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant may request a review of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Right of Appeal

Under Section 29 of the Education Act 1998, the parent of the student, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29(1) (c) (i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

An appeal may be made under Section 29 (1) (c) (ii) of the Education Act 1998 where the refusal to admit was due to a reason other than the school being oversubscribed.

Where an applicant has been refused admission due to the school being oversubscribed, the applicant must request a review of the decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management).

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant may request a review of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management).

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

Sínithe :

Dáta:.....

Máire Uí Bhriain
Cathaoirleach an Bhoird Bhainistíochta

Máire Ní Mhainín
Príomh Oide