

Polasaí Úsáide Inghlactha don Idirlíon

Ainm na scoile: Gaelscoil Thomáis Dáibhís

Seoladh: Cnoc an tSamhraidh, Mala, Co. Chorcaí.

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Dáta tosaithe: 19/10/2020

Aontaithe : ag Coiste na Gaelscoil ar son Foireann na Gaelscoile. 04/22

Glactha ag an mBB 6/12/2022

Fógra chuig an BB i Meán Fómhair faoi seo.

9/10/23 go dtí 13/10/23 do chead ón dtuismitheoir.

Athruithe Seesaw/ Google workspace ainmnithe mar ardáin -
Tuistí Naíonáin Bheaga go Rang 6 ag síniú suas do Seesaw agus do Zoom
Tuistí Rang 5 / 6 ag síniú suas go dtí Google Workspace.

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1. Athbhreithniú

Chruthaigh an fhoireann agus an Bord Bainistíochta an chéad polasaí PÚI i bhFeabhra 2004 agus rinneadh athbhreithniú air i Samhain/ Nollaig 2014. Cruthaíodh an dréacht seo i nDeireadh Fómhair 2020.

2. Ginearálta

‘Sé aidhm an polasaí seo ná a chinntiú go bhfaighidh daltaí tairbhe as na deiseanna foghlama as acmhainní idirlín na scoile ar bhealach sábháilte agus éifeachtach. Féachtar ar úsáid agus rochtain Idirlín mar acmhainn agus mar phribhléid scoile.

Bainfidh Gaelscoil Thomáis Dáibhís leas as roinnt straitéisí chun cur chomh mór agus is féidir le deiseanna foghlama agus chun ríoscaí Idirlín a laghdú.

- Beidh feitheoireacht ar seisiúin idirlín i gcónaí á dhéanamh ag múinteoir/ cuntóir ranga.
- Beidh ábhar idirlín á scagadh tríd an Scagaire Leathanbhanda PDST lárnach leibhéal 4 chun an baol a bhaineann le nochtadh d’ábhar míchuí a laghdú.
- Cuirfear oiliúint ar Shábháilteacht Idirlín ar fáil do dhaltaí, do thuismitheoirí agus do mhúinteoirí tríd ár gclár OSPS, Webwise agus tríd cuairt gach tarna bliain ó saineolaí ar an idirlín.
- Ní cheadaítear uaslódáil ná íoslódáil de bhogábhair/ doiciméid gan cead mhúinteora.
- Úsáidtear frithvíreas (ag nuashonrú go rialta) ar ghléasanna a n-úsáidtear lasmuigh den scoil.
- Is féidir le páistí a ngléasanna féin a úsáid ar scoil le cead agus le feitheoireacht ón múinteoir.
- Cleachtóidh na daltaí dea n’etiquette’ – béasaíocht idirlín i gcónaí agus ní thabharfaidh siad faoi aon ghníomh a tharraingneodh droch cháil ar an scoil.
- Is cóir do dhaltaí cóipchirt a aithint le linn dóibh acmhainní idirlín a úsáid.

Gearrfaid smachtbhannaí ar éinne a dhéanann mí- úsáid idirlín. Tabharfaid an scéal chuig tuismitheoirí / caomhnóirí agus d’fhéadfadh rábhadh scríofa, gearradh siar ar rochtain agus i gcásanna

tromchúiseacha fionraí nó díbirt tarlúint. Tá cead ag scoileanna gníomhaíochtaí mídhleathacha a thuairisciú chuig na húdaráis chuí.

3. Suíomh ghréasáin na scoile

- Tabharfar deis do daltaí tionscnaimh, ealaín nó obair scoile eile a fhoilsiú ar an idirlíon.
- Foilseoidh múinteoir ainmnithe obair na ndalta.
- Seiceálfar an suíomh go rialta chun a chinntiú go bhfuil an t-ábhar sábháilte agus nach gcuireann sé isteach ar shábháilteachtas, clú nó príobháideachtas an dalta/ an mhúinteora.
- Beidh úinéireacht ag daltaí fós ar aon obair a fhoilsítear. Ní chóir a leithéid a chóipeáil gan cead scríofa a fháil roimh ré.
- Ní fhoilseofar aon eolas pearsanta ar nós seolta baile/ sonraí teagmhála ar an suíomh scoile.
- Ní fhoilseofar grianghraif clibeanna éisteachta ná físeáin de dhaltai ar an ngréasán scoile gan cead tuismitheora / caomhnóra a fháil roimh ré.
- Tabharfar ainmneacha cuí dos na grianghraif, clibeanna éisteachta agus dos na físeáin. Déanfaidh an scoil gach iarracht chun ainmchlibeanna a sheachaint. Ní bheidh pasfhocail riachtanach chun teacht ar na físeáin.

4. www - An Gréasán Domhanda

- Úsáidfí daltaí suímheanna ghréasáin do ghníomhaíochtaí oideachasúla le linn am ranga. Déanfaidh an múinteoir taighde roimh ré ar na suímheanna.
- Níl cead ag daltaí ábhar ná íomhanna nach bhfuil cabhrach dá gcuid staidéir a íoslódáil. Is sárú é sin den Pholasáí Úsáidte Inghlactha don idirlíon.
- Ní cheadaítear do dhaltai aon eolas pearsanta a nochtadh ná a fhoilsiú.
- Ní rachaidh daltaí chuig láithreáin Idirlín ar a bheidh ábhair ghraostacha, mídhleathacha, fuatha nó a bheith mí-chuí ar bhealach ar bith.
- Má thagann daltaí trasna ar ábhar míchuí, inseoidh said an scéal don mhúinteoir agus múchfaidh siad an monatóir láithreach.
- Is cóir do dhaltai cóipchirt a aithint le linn dóibh acmhainní Idirlín a úsáid.
- Déantar maoirseacht ar úsáid Idirlín agus úsáid líonra sa scoil.

Scagadh ar ábhar Idirlín

- Bíonn ábhar Idirlín á scagadh tríd an Scagaire Leathabhand PDST lárnach leibhéal 4 chun an baol a bhaineann le nochtadh d'ábhar míchuí a laghdú.
- Ligeann an leibhéal seo rochtain ar na miliúin suímheanna le cluichí agus YouTube sa áireamh ach blocálann sé rochtain chuig an catagóir : suímheanna pearsanta agus chuig an

catagóir: láithreán shóisialta ar nós Facebook. Gearrfaí smachtbhannaí ar dhaltaí atá ag iarraidh teacht timpeall ar an scagadh tríd seachshuímheanna nó slí eile a úsáid.

5. Ríomhphoist agus teachtaireachtaí.

- Is féidir le daltaí r-phost pearsanta a úsáid sa scoil le cead an mhúinteora amháin. Ní chóir dóibh sonraí ná an logáil isteach bainteach leis an e-phost pearsanta a roinnt le héinne eile.
- Is féidir le daltaí r-phost ranga g-mail/ G suite ceadaithe ag an múinteoir ranga a úsáid.
- Tabharfaí daltaí ar an aird gur féidir le cead an mhúinteora agúisíní le ríomhphost a fháil agus a sheoladh.
- Ní fhoilseoidh daltaí sonraí pearsanta féin ná sonraí daoine eile - nithe mar sloinnte, seolta, uimhreacha fóin ná pictiúir.
- Ní shocróidh daltaí cruinniú fisiciúil le héinne a bhfuil aithne idirlín amháin acu orthu.
- Ní chóir do pháistí r-phost scoile a úsáid chun nascadh le haipeanna/ cluichí nó láithreáin shóisialta.
- Is cóir do dhaltáí tuairisc a thabhairt don mhúinteoir faoi aon r-phost a fhaigheann siad a chruthaíonn mí-chompord, bagairt, bulaíocht nó leithcheal.
- Ní chóir do dhaltáí aon ephost amhrasach a oscailt. Faigh treor ón mhúinteoir roimh ré.
- Ní sheolfaidh daltaí aon ábhar atá mídhleathach, graostach nó míchlúiteach nó a bhfuil i gceist leis cur as do dhuine eile nó imeaglú a dhéanamh air.
- Tabharfaí le fios do pháistí go ndéantar monatóireacht ar ephostanna.
- Is cóir go mbeadh cumarsáid idir tuistí agus múinteoirí i gcónaí béasach agus profaisiúnta. Tá sé mar sprioc againn go mbeadh caidreamh dearfach idir tuistí agus an mhúinteoir ar mhaitheas forbairt iomláin an pháiste.

6. Na meáin shóisialta

Úsáidimid Aladdin, YouTube, Seesaw, Class Dojo, Facebook, Google Workspace agus Twitter chun obair na bpáistí a léiriú agus chun cumarsáid a dhéanamh le tuismitheoirí. Sa tslí chéanna, úsáidimid What's App chun cumarsáid a dhéanamh le múinteoirí ar an bhfoireann agus le teicneoir TEIC. Úsáidimid Foirm Google don fhadhb réiteach a thaifead. Clúdaíonn an polasaí PÚII an cleachtas seo go léir.

Ní chóir don fhoireann ná do pháistí na meáin shóisialta a úsáid chun cur isteach ar éinne eile.

Ní chóir don fhoireann ná do pháistí eolas pearsanta a bhaineann le baill Gaelscoil Thomáis Dáibhís a phlé ar na meáin shóisialta.

Ní chóir don fhoireann a tuairimí pearsanta a léiriú mar dearcadh na scoile.

Ní chóir don fhoireann ná do pháistí a bheith gafa le gníomhaíochtaí ar line a tharraingneodh droch-cháil ar an nGaelscoil.

Ní chóir e-phostanna scoile a úsáid chun cuntaisí pearsanta a chruthú ná chun cumarsáid a dhéanamh tríd na cúntaisí sin.

Seiceáltar na meáin shóisialta go rialta chun deimhniú nach bhfuil aon phostáil míchuí nó a chruthódh baol do bhall scoile.

Beidh ar chuairoteoirí chun na scoile cead a fháil chun páistí a thaifead agus chun a leithéid a uaslódáil ar line.

Beidh cead ag nuachtáin agus ag comhlachtaí na meán grianghraif, gearrthóga fuaime agus físeáin a thógáint de pháistí. Arís, má tá daltaí a roghnaigh gan a bheith ar na meáin, ní féidir iad siúd a thaifead agus a fhoilsiú.

7. Gléasanna pearsanta BYOD

Is féidir le dalta a ríomhaire glúine/ a taiblead/ fón féin a úsáid sa scoil don oideachas. Is leor cuireadh scríofa a fháil ón múinteoir agus é a bheith sínithe ag an dtuismitheoir chun an córas seo a chur i bhfeidhm.

- Is cóir an gléas a thabhairt suas gach maidin go dtí an múinteoir ranga. Baileofar iad ag 2.25in.
- Uaireadóirí Cliste – níl uaireadóirí cliste ceadaithe do pháistí na Gaelscoile. Is féidir leis na huaireadóirí cliste glaonna/téacsanna a dhéanamh nó glacadh leo nó grianghraif nó físeáin a thaifead. Tá gnáth uaireadóir agus rianadóirí aclaíochta (gan aon cheann de na féidireachtaí thuasluaite) ceadaithe.
- Caithfidh an dalta treor an mhúinteora / an chúntóra a leanúint.
- Moltar an gléas a bheith luchtaithe roimh teacht ar scoil.
- Níl cead ag dhaltaí gléas pearsanta a úsáid le linn am sóisialta.
- Nascfaidh an múinteoir an gléas le banda leithead na scoile.
- Má úsáideann an dalta gléas nach bhfuil ceadaithe nó gléas ceadaithe ag am mí chuí, tógfar an gléas agus caithfidh tuismitheoir / caomhnóir é a bhailiú ón bpríomhoide an lá dár gcionn.
- Is cóir do dhalta fón póca múchta a thabhairt don mhúinteoir gach maidin atá sé acu. Baileofar é arís ag 2.25in. Ní cheadaítear é a bheith ar siúl laistigh de gheata na scoile. Caithfidh caomhnóir / tuismitheoir é a bhailiú an lá dár gcionn ón bpríomhoide.
- Níl cead ag tuismitheoirí taifead a dhéanamh ar aon chómhra/ chaidreamh le múinteoirí agus le páistí gan cead daignithe an mhúinteora agus cead caomhnóra an pháiste.

Foireann na scoile/ Cuairteoirí

Moltar don fhoireann gan a n-uimhreacha pearsanta a roinnt le daltaí, tuismitheoirí/ caomhnóirí.

Úsáideann an fhoireann a ngléas féin/ fón pearsanta/ ceamara scoile chun obair scoile / daltaí scoile a thaifead. Is féidir leis an múinteoir an taifead a léiriú ar Seesaw/ Google workspace/. Tá múinteoir roghnaithe chun taifeadtaí a uaslódáil chuig Facebook/ YouTube/ suíomh na scoile.

Cóipeáilte ó na meáin shóisialta

Caithfidh cuairteoirí, nuachtáin agus eagraíochtaí na meán cead a fháil ón scoil chun grianghraif, gearrthóga fuaime agus físeáin a thaifead. Má tá daltaí ann a roghnaigh gan a bheith ar na meáin, ní féidir na daltaí sin a thaifead agus a fhoilsiú.

Is féidir le cuairteoirí nascadh leis an líonra d'aíonna.

8. Foghlaim ó chian

Úsáidimid réimse d'ardáin chun cumarsáid ranga a dhéanamh m.sh. Aladdin, Google Classroom, Zoom, Seesaw agus Class Dojo. Is féidir le múinteoir cumarsáid beo a dhéanamh le páistí tríd seimineár nó cruinniú ar líne. Tugann an ball foirne cuireadh don chruinniú/ rang tríd naisc ar Seesaw/ Aladdin/ ephost/ Google Classroom/ Class Dojo an tuismitheora/ an chaomhnóra.

Treorlínte do Zoom

- Beidh gach cruinniú/ seimineár consanta ag pasfhocal.
- Úsáidfear an meas agus na béasaí céanna ag an gcruinniú agus a n-úsáidfear ar scoil.
- Is cóir do dhuine fásta a bheith cóngarach fad is atá an dalta ag an gcruinniú.
- Ní chóir d'aon bhall foirne bualadh le dalta aonarach tríd cruinniú ar líne. Má tá gá le cruinniú idir dalta aonarach agus ball foirne, is cóir do dhuine fásta eile a bheith ag an gcruinniú nó an cruinniú a thaifead mar chosaint.
- Ní chóir taifead ná grianghraf (gabháil scáileáin) a thógaint den ghnáth cruinniú Zoom.
- Tá sé de chead ag an mball foirne dalta a chur den chruinniú má tá siad trioblóideach.
- Is cóir do dhaltáí treoracha an mhúinteora a leanúint i gcónaí.

RIALACHA do ZOOM – Gaelscoil Thomáis Dáibhís



Treorlínte do Seesaw

- Úsáidtear pasfhocail tríd chóid QR nó tríd chóid de 12 litir chun teacht ar chuntas an pháiste
- Is cóir do thuismitheoir / chaomhnóir feitheoireacht a dhéanamh ar obair an pháiste ar líne.
- Aibhseoidh thuismitheoirí/ caomhnóirí sábháilteacht ar líne dá bpáistí.

Treorlínte do bhaill foirne ag úsáid What's App/ Fón

- Moltar uimhir baill foirne a cheilt nuair a dhéantar glaonna ar thuismitheoirí/ chaomhnóirí.

9. Béasaíocht Idirlín - Netiquette

- Úsáidfidh an dalta an tIdirlíon go béasach. Caith le daoine mar ba mhaith leat go gcaithfí leat féin. Smaoinigh roimh cliceáil.
- Ní chóir do dhaltai aon phostáil a chur ar líne a chuirfeadh díomá ar thuismitheoirí, mhúinteoirí nó ar scoileanna/ coláistí/ fostaitheoirí sa todhchaí. Is féidir postáil ar líne a bheith roinnte go héasca agus gan smacht.
- Bíonn ábhar ceart ar líne ach is féidir le an chuid ábhair a bheith mí-cheart nó mí-chuí. Is cóir do dhaltai a bheith cúramach ar líne agus anailís chriticiúil a úsáid chun ábhar fíor agus bréigeach a scagadh. Molfaidh na múinteoirí foinsí muiníneach a úsáid ar nós Kidrex/DuckDuckGo/ GoGooligans/ Kidtopia.
- Is cóir do pháistí a bhfoinsí don taighde a aibhsiú.
- Molfaidh an scoil do pháistí a dtionscnaimh úr nua a chruthú agus cóipchirt a mhaigh.

10. Cíbearbulaíocht

Caith le daoine mar ba mhaith leat go gcaithfí leat féin.

Ní féidir glacadh le gníomhaíochtaí ar líne agus é ar intinn díobháil, ciapadh nó náire a dhéanamh ar dhaltai eile nó ar bhall foirne gan iarmhairtí agus smachtbhannaí tromchúiseacha dóibh siúd atá i gceist.

Ba chóir go mbeadh tuismitheoirí, caomhnóirí agus mic léinn ar an eolas faoin ár bPolasaí Frithbhulaíochta maidir leis na meáin shóisialta.

Ní thagann eachtraí aonaracha nó eachtraí aon uaire, d'iompar diúltach d'aon ghnó, mar shampla teachtaireacht téacs ionsaitheach nó gortaithe aon uaire nó teachtaireachtaí príobháideacha eile, faoi shainmhíniú na bulaíochta agus déileálfar leo, de réir mar is cuí, de réir chód na scoile iompar. I gcomhthéacs an pholasaí seo, áfach, meastar gur iompar bulaíochta é má chuirtear trí theachtairacht, íomhá nó ráiteas poiblí maslach nó gortaitheach ar shuíomh líonra sóisialta nó ar fhóram poiblí eile inar féidir le daoine eile an teachtaireacht, an íomhá nó an ráiteas sin a fheiceáil agus / nó a athrá.

Oideachas

Tá contúirtí ag baint le saol an 21ú haois lena n-áirítear foréigean, ciníochas agus dúshaothrú óna gcaithfear leanaí agus daoine óga a chosaint. Mar sin féin, ní mór dóibh foghlaim conas na rioscaí seo a aithint agus a sheachaint - le bheith ciallmhar ar an idirlíon.

I measc na n-acmhainní go b'fhéadfaí a úsáid chun an clár seo a chur i bhfeidhm tá

1. Webwise - <http://www.webwise.ie/>

2. Lá Idirlín Níos Sábháilte - www.betterinternetforkids.eu/

3. Cuairteanna débhlantúla ó shaineolaí sábháilteachta idirlín ar gach tuismitheoir agus ar leanaí ó rang 2 go 6.

11. Smachtbhannaí

D'fhéadfadh gníomh smachtaithe a bheith mar thoradh ar mhí-úsáid an Idirlín

- Pribhléidí rochtana a tharraingt siar
- Fógra do thuismitheoirí
- Rabhadh scríofa
- Fionraí ó gníomhaíochtaí a bhaineann leis an scoil nó ón scoil
- nó díbirt.

12. Reachtaíocht

Cuirfear an scoil eolas ar an reachtaíocht seo a leanas maidir le húsáid an Idirlín más gá

Tús Áite do Leanaí 2018

An tAcht um Chosaint Sonraí (Leasú) 2003

An tAcht um Ghainneáil ar Leanaí agus Pornagrafaíocht Leanaí 1998

An tAcht Tascartha 1993

An tAcht um Fhístaifeadtaí 1989

An tAcht um chosaint Sonraí 1988

Daingníodh an polasaí ag cruinniú An Bhoird Bhainistíochta ar an

Síniú: Cathaoirleach an Bhoird Bhainistíochta

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Cead ó Thuismitheoirí/ Chaomhnóirí - Polasaí Úsáide Inghlactha don Idirlíon – Aipindic 1.

Ainm an pháiste: Rang:.....

Idirlíon

Léigh mé an Polasaí Úsáide Inghlactha don Idirlíon agus tugaim cead do mo pháiste feidhm a bhaint as an idirlíon ar scoil ar son oideachais.

Tuigim nach féidir an scoil a bheith freagrach má fhaigheann daltaí rochtain ar láithreáin ghréasáin mí-oiriúnacha, ach go ndéanann an scoil gach réamhchúram réasúnach chun sábháilteacht ar líne a sholáthar.

Tuismitheoir/Caomhnóir.....

Grianghraif / Samplaí oibre ar Láithreán Gréasáin na Scoile / Leathanach Facebook na scoile / Grianghraif ar thaispeáint ar scoil - cóip chrua agus go digiteach

Tuigim go bhféadtar obair nó grianghraf mo pháiste a roghnú le cur ar shuíomh gréasáin na scoile nó ar leathanach Facebook. Tuigim agus glacaim le téarmaí an Pholasaí um Úsáid Inghlactha a bhaineann le hobair leanaí nó grianghraif leanaí a fhoilsiú ar shuíomh gréasáin / leathanach Facebook na scoile agus / nó laistigh den scoil go digiteach nó mar chóip chrua.

Tuismitheoir/Caomhnóir.....

Nuachtáin / Meáin Shóisialta ceadaithe ag múinteoir ranga e.g. Leathanach Facebook an Gharda Síochána / leathanach Facebook Vale Star.

Tugaim mo chead do ghrianghrafadóirí ó nuachtáin/ eagraíochtaí na meán grianghraif a thógáil de mo pháiste le foilsiú ina nuachtán nó ar a leathanach meán sóisialta.

Tuismitheoir/Caomhnóir.....

Cianfhoghlaim - Gach rang

Tugaim mo chead do mo pháiste ardáin cianfhoghlama Seesaw (naíonáin go Rang 6) atá roghnaithe ag an scoil a úsáid. Tuigim go leanfar béasaíocht cianfhoghlama de réir an Polasaí um Úsáid Inghlactha.

Tuismitheoir / Caomhnóir

Cianfhoghlaim - Gach rang

Tugaim mo chead do mo pháiste ardáin cianfhoghlama Zoom (naíonáin go Rang 6) atá roghnaithe ag an scoil a úsáid. Tuigim go leanfar béasaíocht cianfhoghlama de réir an Polasaí um Úsáid Inghlactha.

Tuismitheoir / Caomhnóir

Cian fhoghlaim Rang 5 agus 6 amháin.

Tugaim mo chead do mo pháiste ardáin cianfhoghlaime Google Workspace R 5 + 6 atá roghnaithe ag an scoil a úsáid. Tuigim go leanfar béasaíocht cianfhoghlaime de réir an Polasaí um Úsáid Inghlactha.

Tuismitheoir / Caomhnóir

Conradh an pháiste - Polasaí Úsáid Inghlactha – Aipindic 2

Aithním gur pribhléid í úsáid na teicneolaíochta agus caithim léi mar sin.

Leanfaidh mé treoracha an mhúinteora / CRS agus úsáidfídh mé teicneolaíocht le haghaidh gníomhaíochtaí oideachais amháin.

Déileálfad mé go cúramach le hacmhainní na scoile agus tabharfaidh mé foláireamh do mhúinteoirí má tá fadhb ann.

Beidh mé cúramach agus cosnóidh mé mo shábháilteacht agus sábháilteacht daoine eile.

Beidh meas agam agus freagracht orm ar líne/ ar teicneolaíocht agus ní tharraingneoidh mé droch-cháil orm fhéin, ar mo rang ná ar mo scoil.

Ní bheidh mé

Ag úsáid teicneolaíochtaí ar bhealach a dhéanfaidh dochar dom féin nó do dhaoine eile.

Postáil d'ábhar míchuí ar líne.

Ag dul i mbun cibearbhulaíochta, ciaptha nó iompar dímheasúil i leith daoine eile.

Ag iarraidh rochtain a fháil ar shuíomhanna, cuntais fhreastalaithe nó ábhar nach bhfuil beartaithe le n-úsáid agam.

Ag déanamh iarracht bealaí a aimsiú chun bearta sábháilteachta agus uirlisí scagtha na scoile a athrú.

Ag déanamh bradaíl ar ábhair duine eile gan an cruthaitheoir bunaidh a lua.

Ag postáil faisnéise pearsanta fúm féin ná faoi dhaoine eile nó ag aontú bualadh go pearsanta le duine nár bhuail mé leis/léi ach ar líne.

Ag úsáid teanga ar líne/ ar teicneolaíocht a bheadh do-ghlactha sa rang.

Aithním nach bhfuil an liosta seo uileghabhálach agus gur cheart dom breithiúnas maith a úsáid agus teicneolaíochtaí scoile á n-úsáid agam.

Tabhair leat do Ghléas Féin

Tuigim go

The device must be shut down on entering the school premises. We recommend that parents ensure that the device is shut down when children are using school transport to travel to and from school.

I must hand up my device to the teacher on entering class in the morning and that I can collect same from the teacher at 2.25pm.

gcaithfidh mé mo ghléas a thabhairt don mhúinteoir agus mé ag dul isteach sa rang ar maidin agus gur féidir liom é a bhailiú ón múinteoir ag 2.25pm.

Nach féidir é a chasadh ar siúl ach le cead ón múinteoir agus nach féidir é a úsáid ach ar son oideachais.

Muna leanaim treoracha an mhúinteora nó muna n-úsáidim mo ghléas ar an mbealach ceart, gabhfar mo ghléas agus caithfidh duine de mo thuismitheoirí / chaomhnóirí é a bhailiú ón bPríomhoide an lá dar gcionn.

Mar thoradh ar mhí-úsáid BYOD is féidir cailliúnt ar idirlíon na scoile ar feadh tréimhse ama suas go dtí bliain agus an bhliain sin san áireamh.

Cianfhoghlaim

Tuigim go/ nach

Bhfuil an múinteoir ag súil le hiompar cuí sa seomra ranga sa seomra fíorúil.

bhfanfaidh mé i mo shuí agus i láthair muna dtabharfaidh an múinteoir treoir dom a mhalairt a dhéanamh.

n-úsáidfídh mé feiste / gné teileafóin / comhrá eile muna dtugann mo mhúinteoir cuireadh dom é a dhéanamh.

Gur chóir dom dul isteach sa seomra ranga ó áit chiúin sa teach.

gcuirfidh mé in iúl do mo thuismitheoirí / chaomhnóirí go bhfuil ceacht fíorúil agam ar líne.

ndéanfaidh mé mo mhicreafón a chasadh air agus as de réir mar a éilíonn an múinteoir.

mbeidh mé i láthair i radharc ag an gceacht agus go ligfidh mé don cheamara físeán a dhéanamh díom.

Nach ceadáítear taifead, grianghraif a thógáil ná scáileáin scáileáin de chruinnithe fíorúla.

Tá an conradh Idirlín seo léite agam agus tuigim é.

Tuigim gur gá dom gléasanna Idirlín a úsáid ar bhealach iomchuí. Mura ndéanaim, beidh cosc orm ag baint úsáide as an rud céanna ar feadh tréimhse ama suas le bliain.

Siniú an pháiste:

Siniú Tuismitheora/ Caomhnóra:

Dáta:

Gaelscoil Thomáis Dáibhís, Mala - - - Aipindic 3

Dear Parents:

I am delighted to share with you that this school year our class will be using Seesaw (<http://seesaw.me>), a secure online journal where students can document and reflect on what they are learning in class. Your child will be able to add the things we work on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal and we can share them privately with you and other family members to view and comment on throughout the school year.

In order for your child to use Seesaw, the app needs your child's name in order to be able to associate work like their photos, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

Under an EU law called the General Data Protection Regulation (GDPR), in order for your child to use Seesaw, the school must get your consent. For more information on GDPR, please visit <https://ec.europa.eu/info/law/law-topic/data-protection/reform/rights-citizens>.

I hope that your child will enjoy using Seesaw to document and share their learning this year. Please sign below and return this permission slip so that your child can use Seesaw.

Please sign below and return the form.

I give consent for my child, listed below, to use Seesaw for class activities.

Student Name: _____

Parent Printed Name: _____

Parent Signature: _____ Date: _____

Ag fáil cead ó thuismitheoirí do Google Workspace for Education.

Appendix 4

To parents and guardians,

At Gaelscoil Thomáis Dáibhís, we aim to use Google Workspace for Education for Ranganna 5 agus 6, and we are seeking your permission to provide and manage a Google Workspace for Education account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom. At Gaelscoil Thomáis Dáibhís, students will use their Google Workspace for Education accounts to complete assignments, communicate with their teachers, and learn 21st century digital citizenship skills.

We will be using the gmail to log into the student's Google workspace account but not as an email account.

The notice below provides answers to common questions about what Google can and can't do with your child's personal information, including:

- What personal information does Google collect?
- How does Google use this information?
- Will Google disclose my child's personal information?
- Does Google use student personal information for users in K-12 schools to target advertising?
- Can my child share information with others using the Google Workspace for Education account?

Please read it carefully, let us know of any questions, and then sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, we will not create a Google Workspace for Education account for your child. Note that students who cannot use Google services may need to use other software to complete assignments or collaborate with peers.

I give permission for Gaelscoil Thomáis Dáibhís to create/maintain a Google Workspace for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes described in the notice below.

Go raibh maith agat.

Full name of student

Printed name of parent/guardian

Signature of parent/guardian

Date

Google Workspace for Education Notice to Parents and Guardians

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their Google Workspace for Education accounts, students may access and use the following “Core Services” offered by Google (described at https://workspace.google.com/terms/user_features.html):

- Assignments
- Calendar
- Classroom
- Cloud Search
- Drive and Docs
- Gmailused as a log in only in Gaelscoil Thomáis Dáibhís,
- Google Chat
- Google Chrome Sync
- Google Meet
- Google Vault
- Groups for Business
- Jamboard
- Keep
- Migrate
- Sites
- Tasks

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from Google Workspace for Education accounts in its Google Workspace for Education Privacy Notice. You can read that notice online at https://workspace.google.com/terms/education_privacy.html You should review this information in its entirety, but below are answers to some common questions:

What personal information does Google collect?

When creating a student account, [Gaelscoil Thomáis Dáibhís] may provide Google with certain personal information about the student, including, for example, a name, email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery (this will be an admin teacher’s phone number).

When a student uses Google core services, Google also collects information based on the use of those services. This includes:

- account information, which includes things like name and email address.
- activity while using the core services, which includes things like viewing and interacting with content, people with whom your student communicates or shares content, and other details about their usage of the services.
- settings, apps, browsers & devices. Google collects information about your student’s settings and the apps, browsers, and devices they use to access Google services. This information includes browser and device type, settings configuration, unique identifiers, operating system, mobile network information, and application version number. Google also collects information about the interaction of your student’s apps, browsers, and

devices with Google services, including IP address, crash reports, system activity, and the date and time of a request.

- location information. Google collects information about your student's location as determined by various technologies such as IP address and GPS.
- direct communications. Google keeps records of communications when your student provides feedback, asks questions, or seeks technical support

How does Google use this information?

In Google Workspace for Education Core Services, Google uses student personal information primarily to provide the core services that schools and students use, but it's also used to maintain and improve the services; make recommendations to optimize the use of the services; provide and improve other services your student requests; provide support; protect Google's users, customers, the public, and Google; and comply with legal obligations. See the [Google Cloud Privacy Notice](#) for more information.

Does Google use student personal information for users in K-12 schools to target advertising?

No. There are no ads shown in Google Workspace for Education core services. Also, none of the personal information collected in the core services is used for advertising purposes.

Can my child share information with others using the Google Workspace for Education account?

We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. For example, if your student shares a photo with a friend who then makes a copy of it, or shares it again, then that photo may continue to appear in the friend's Google Account, even if your student removes it from their Google Account. When users share information publicly, it may become accessible through search engines, including Google Search.

Will Google disclose my child's personal information?

Google will not share personal information with companies, organizations and individuals outside of Google except in the following cases:

With our school: Our school administrator (and resellers who manage your or your organization's Workspace account) will have access to your student's information. For example, they may be able to:

- View account information, activity and statistics;
- Change your student's account password;
- Suspend or terminate your student's account access;
- Access your student's account information in order to satisfy applicable law, regulation, legal process, or enforceable governmental request;
- Restrict your student's ability to delete or edit their information or privacy settings.

With your consent: Google will share personal information outside of Google with parental consent.

For external processing: Google will share personal information with Google's affiliates and other trusted third party providers to process it for us as Google instructs them and in compliance with our [Google Privacy Policy](#), the [Google Cloud Privacy Notice](#), and any other appropriate confidentiality and security measures.

For legal reasons: Google will share personal information outside of Google if they have a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary for legal reasons, including complying with enforceable governmental requests and protecting you and Google.

What choices do I have as a parent or guardian?

First, you can consent to the collection and use of your child's information by Google. If you don't provide your consent, we will not create a Google Workspace for Education account for your child, and Google will not collect or use your child's information as described in this notice.

If you consent to your child's use of Google Workspace for Education, you can access or request deletion of your child's Google Workspace for Education account by contacting Gaelscoil Thomáis Dáibhís. If you wish to stop any further collection or use of your child's information, you can request that we use the service controls available to access personal information, limit your child's access to features or services, or delete personal information in the services or your child's account entirely. You and your child can also visit <https://myaccount.google.com> while signed in to the Google Workspace for Education account to view and manage the personal information and settings of the account.

What if I have more questions or would like to read further?

If you have questions about our use of Google's Google Workspace for Education accounts or the choices available to you, please contact Gaelscoil Thomáis Dáibhís. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the [Google Workspace for Education Privacy Center](https://www.google.com/edu/trust/) (at <https://www.google.com/edu/trust/>), the [Google Workspace for Education Privacy Notice](https://workspace.google.com/terms/education_privacy.html) (at https://workspace.google.com/terms/education_privacy.html), and the [Google Privacy Policy](https://www.google.com/intl/en/policies/privacy/) at <https://www.google.com/intl/en/policies/privacy/>), and the [Google Cloud Privacy Notice](https://cloud.google.com/terms/cloud-privacy-notice) at (<https://cloud.google.com/terms/cloud-privacy-notice>).

The Core Google Workspace for Education services are provided to us under [Google Workspace for Education Agreement](https://www.google.com/apps/intl/en/terms/education_terms.html) (at https://www.google.com/apps/intl/en/terms/education_terms.html) and the Cloud Data Processing Addendum (as <https://cloud.google.com/terms/data-processing-addendum>).

Appendix 5

Permission from parent/ Guardian to use Zoom for learning and teaching purposes.

Tógtha ó <https://www.zoom.com/en/industry/education/resources/parent-student-guide/>
After you have read this, you can sign to give permission for your child to use Zoom for teaching and learning purposes.

If you're a parent supporting a young learner, or a student looking to succeed in your digital classroom, read on for tips and guidance on how to get started with Zoom.

Getting started

No matter how far you are from the classroom, you can still learn and thrive using Zoom to connect with teachers and friends. Setting up Zoom takes a few minutes, and you will be able to access your class sessions after you follow these quick steps.

K-12, primary, and secondary school students

You will use your school email address to join Zoom classes under a process known as [external authentication](#). Follow these steps to join a Zoom meeting using external authentication.

1. Click on the Zoom meeting link that was provided by your school. You may see a message like this:
Click “Sign in to join.”
2. A web browser will open, prompting you to sign in with your school login credentials.
3. You will be placed into the Waiting Room or join the class session, without having to log into a Zoom account.

Download Zoom

Take full advantage of Zoom by downloading the Zoom desktop app. You can join meetings from the app without having a Zoom account.

1. Visit our [download center](#) to download the latest version of the Zoom desktop client for your operating system.
2. After the application has been installed, you can start joining meetings.

Zoom for Chromebook

If you’re using a Chromebook for class, download Zoom’s progressive web application (PWA) for Chrome OS to improve your experience.

1. To download the Zoom PWA, follow these steps:
 1. Visit the [Zoom for Chrome PWA app page](#), or go to the Google Play store and search “Zoom PWA.”
 2. Click “Install.”
 3. Once the app has downloaded, you can join a meeting.
2. Zoom PWA offers many of the same features as Zoom on your desktop or mobile device, including:
 1. Customizable Gallery View
 2. Live transcription
 3. Raised hand and meeting reactions

Joining a meeting

There are many ways to join Zoom class sessions, including your school’s LMS, Zoom desktop client, Zoom web portal, email, or your calendar. Regardless of how you join, we want to make it easy, so follow the simple steps below.

LMS

Blackboard

1. Go to your class on Blackboard.
2. Select “Tools.”
3. Click “Zoom.”
4. From the list of all upcoming meetings, click “Join” to be placed into the desired meeting.

Canvas

1. On the left hand navigation menu, click “Courses.”
2. Click “Zoom meetings.”

3. Select “Upcoming meetings.”
4. Find the desired meeting and click “Join” to enter the meeting.

Clever

1. Log in to the Clever portal.
2. Click on your teacher page.
3. Click on the Zoom icon, and you will be placed into your virtual meeting.

Moodle

1. Go to your Moodle course and click “Zoom meetings.”
 - Note: Your school may have named this button differently.
2. Under “Upcoming meetings,” locate your meeting and click “Join.”

Schoology

1. Open the Schoology course and click the class Zoom link.
2. The upcoming meetings for that course will show. Click “Join” to enter the meeting.

Email

1. If a Zoom meeting invite was sent to your email, click the meeting link to join the session.
2. The Zoom meeting will open and you will be placed into the meeting.

Calendar invite

1. If a calendar invite was sent via email, you can open up your email’s calendar and click the meeting link.
2. Zoom will launch the meeting.

Web portal

1. Go to zoom.us.
2. Click “Join a meeting” in the top menu bar.
3. Enter the meeting ID or personal link name.
4. Click “Join.”
5. You will be placed into the meeting.

Using Zoom’s feature in class

Even if you’ve used Zoom for video calling, you might not be familiar with all the features available for learning and collaboration! Get to know these features you may be using in your class sessions.

Annotation tools

If your teacher has enabled annotation, you can draw, type, or stamp on a shared screen or whiteboard as part of the lesson. Click View Options at the top of the screen, then choose [Annotate](#), which will open up the toolbar. Follow your teacher’s directions for using the annotation tools with the lesson.

Breakout Rooms

[Breakout Rooms](#) are a fun way to meet in smaller groups separate from the main Zoom session. Sometimes, you may be assigned to join a specific Breakout Room, and other times, you may be able to select which Breakout Room to join. If your teacher allows you to self-select a room, click the Breakout Rooms icon at the bottom of your screen and select from a list of open rooms. Your teacher may send directions to your room or enter the room at any time to check on your group.

In-meeting chat

Follow your teacher's directions when using the [in-meeting chat](#) panel. Your teacher may ask you to type questions or share ideas in the chat, or you may be able to send a message directly to the teacher if you need to share something private. Remember to be respectful of your classmates while chatting, and follow any classroom rules!

Nonverbal feedback

Click the Reactions icon at the bottom of your screen to use [nonverbal feedback](#), which will allow you to communicate with your teacher without disrupting the class. You can raise your hand, indicate "yes" or "no" by using the checkmark or X icon, and even ask your teacher to speed up or slow down their lesson using the forward or back arrows.

Nonverbal feedback is persistent, meaning the icon will appear on your video until your teacher clears it. If you selected an icon by accident and want to remove it, simply select it again.

Polling

Your teacher may use [polls](#) for virtual pop quizzes, trivia games, status checks, and other interactive lessons. When a poll is launched, it will pop up in a separate window from the Zoom session — all you need to do is select your responses. Your teacher will be able to see the individual responses of everyone in the class.

Reactions

If Reactions are enabled in your classroom, you can use them to express yourself without saying a word! Choose an emoji [reaction](#) to pop up on your video panel to show your excitement, cheer on a classmate, or show love for a topic. You can even choose your reaction skin tone.

Reaction Skin Tone



Screen sharing

Your teacher may allow you to [share your screen](#) as part of the lesson. All you have to do is click the Share Screen icon in your meeting controls, then choose to share a specific window or your entire desktop (your teacher may have specific instructions for what they want you to share with the class). Note that your teacher can enable or disable screen sharing during a class, so you may not always have this option available, or you may have to request permission.

Virtual backgrounds

[Virtual backgrounds](#) can be used for fun, but they might also help you feel more comfortable turning on your camera by masking your real background. Your school may have branded backgrounds with their logo, mascot, and colors, or your teacher might ask you to choose a themed background based on the lesson. To change your virtual background, just click the arrow next to your Start/Stop Video icon at the bottom of the screen and select Choose Virtual Background.

Accessibility

You can take advantage of Zoom's [accessibility](#) features to meet your individual needs and make the most out of every Zoom session. Here's how we make Zoom accessible for students with different needs:

Keyboard accessibility

Use [keyboard shortcuts](#) to easily navigate our features with just your keyboard.

Screen reader support

We follow the latest accessibility standards to help make Zoom accessible to the latest screen readers. You can also use [screen reader alerts](#) to play custom notifications for specific actions.

Closed captioning and live transcription

Zoom's [Live Transcription](#) feature automatically provides captions, or schools can use a third-party closed captioning service. You can also anonymously request to enable Live Transcription in a class or meeting.

Multi-pinning

Use [multi-pinning](#) to customize your view — this allows you to pin an instructor and sign language interpreter, for example.

Parent tips for supporting students

You want your student to have the best educational experience possible, whether they're learning in an in-person, remote, or hybrid environment. Here are a few ways you can help set up your student for learning successfully with Zoom.

Check your internet

If you have internet at home, here are a few ways you can help improve your connection so your student can access Zoom.

- Have your student set up their device near the WiFi router or access point, if possible.
- If your WiFi connection is poor, connect to your router using an ethernet cable.
- If the video keeps freezing, your student can turn the camera off to improve quality.
- Watch [this video](#) for more tips on how to improve your WiFi at home.

Set up a learning space

If possible, help your student set up a learning space where they will join their Zoom class every day. This can be in their room, in the kitchen, living room, or anywhere else in the house.

- Try to find a quiet place without distractions like TV or lots of people coming and going.
- If your student is sitting in a noisy environment, help them turn on the [Suppress background noise](#) feature in Audio Settings.
- Look for a well-lit area, or use a lamp set behind your student's computer to light their face. If needed, you can help them use the [Adjust for low light](#) feature in Video Settings.
- Try to have your student use a table and chair, instead of sitting or lying on the floor or in bed.
- Be mindful of your student's background environment. Help them set up with a solid wall behind them, or they can use a [virtual background](#) if it's permitted by their school.

Check out our [blog](#) from the International Society for Technology in Education (ISTE) for more tips on how to support your student with virtual learning.

Privacy for students

Zoom is committed to safeguarding the privacy and security of our users' data, including the data of K-12 students.

Our [Children's Educational Privacy Statement](#) describes the personal data we collect, use or disclose from students under the age of 18 when they receive educational services through Zoom's product.

We are compliant with the US Children's Online Privacy Protection Act (COPPA). We also support compliance of our US customers in the K-12 and postsecondary education sectors with the Family Educational Rights and Privacy Act (FERPA).

Security features for the virtual classroom

Zoom comes with numerous security features designed to manage virtual classrooms, prevent disruption, and help educators effectively teach remotely.

To learn more about Zoom's security features, please see our list of [tips and tools to prevent and respond to meeting disruptions](#).

Please read it carefully, let us know of any questions, and then sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, your child may need to use other software to complete assignments or collaborate with peers or they may not be able to engage with such learning opportunities.

I give permission for Gaelscoil Thomáis Dáibhís to use Zoom as a learning platform for my child.

Full name of student

Full name of parent/ guardian

Signature of student

Signature of parent/guardian

Date _____