



**Rolla: 19886D**

**Gaelscoil Thomáis Dáibhís, Mala.**

**Glactha ag an bhfoireann**

**Glactha ag an mBord Bainistíochta**

### **Assistive technology home use policy**

The Department of Education & Science assign Assistive Technology to pupils with Special Educational Needs as advised in specialist reports. Assistive Technology is used primarily within the school context. As the child progresses through school it may be deemed necessary to utilise the Assistive Technology to complete homework. The child's Individual Support Plan will dictate the need of utilising the Assistive Technology at home. The school will only allow home-use to occur under the following conditions:

1. The Assistive Technology will remain the property of Gaelscoil Thomáis Dáibhís.
2. It is recommended that assistive technology will be used solely by the pupil under the supervision of a member of staff in the school setting in order to elongate the life of the equipment. Under special circumstances permission may be granted for home use and a Consent Form will be signed.
3. The Assistive Technology is to be used in a common area of the student's home.
4. No other person apart from the pupil named below may use the Assistive Technology.
5. The child may only use the Assistive Technology as a learning tool.
6. Games or any other material may not be loaded on the Assistive Technology by the pupil or parent unless permission has been granted from the school.
7. Software may not be used or copied.
8. The Assistive Technology is to be returned to the school each day and may not be taken home on Fridays or during short school breaks **without prior agreement with the school. Individual contracts will be allowed and agreed if necessary.**
9. The Assistive Technology must be returned to the school in good working order on or before the last day of the school year or earlier if requested by the school.
10. The Assistive Technology usage will be monitored by school personnel.
11. Parents are requested to ensure the Assistive Technology is kept in a secure place and carefully carried to and from school.
12. The Assistive Technology is covered under school insurance while on school property. **However, parents are responsible for breakage or damage to the Assistive Technology and software while it is in their care off the school premises.**
13. Parents should arrange for the Assistive Technology to be included in their household insurance to cover damage or loss while in their possession.
14. Parents are responsible for Anti-virus software on the device for home use.



15. Parents shall agree to adhere to the current School Acceptable Use Policy and to discuss the content of this policy with their child **prior to home use**. This policy includes a section on netiquette and cyberbullying.
16. Home-use will be discontinued should any of the above conditions be breached.

**Consent form re: Home Use of School Owned Assistive Technology**

Pupil Name: \_\_\_\_\_ Class: \_\_\_\_\_

Assistive Technology item: \_\_\_\_\_

We the parents of \_\_\_\_\_, wish to get permission for our child to take home Assistive Technology item \_\_\_\_\_. We accept responsibility for this Assistive Technology while in our care. We undertake to comply with the above conditions and with the Acceptable Use Policy and will not interfere with any settings, attempt to install, remove or copy software.

Signed: \_\_\_\_\_

Parent/Guardian

Teacher supervising Home-Use: \_\_\_\_\_

Date: \_\_\_\_\_

**Please write down the days the AT is in school and the days the AT is at home.**

**This Policy, the terms and conditions and the attached agreement was compiled in line with the Department of Education and Skills Circular 10/2013 which is available for download.**